



**Minutes of the IULTCS Council of Delegates Meeting
23 June 2007 at 17:00 hrs
Capitol Ballroom, J W Marriott Hotel,
1331 Pennsylvania Avenue, Washington DC 20004, USA.**

1. Record of the Delegate Attendance

At the Congress there were 34 Delegates present with voting rights, out of a possible 38.

2. Minutes of the Council of Delegates Meeting: 11 March 2005, Florence, Italy.

The minutes had been previously circulated to all Members and were also posted on the website. The minutes were accepted unanimously.

3. President's Report

Since our last EC meeting in Paris September 19th last year I have tried to promote the image of the Union and to implement and explain our new strategy in different occasions at different places.

I represented the Union at the 7th Asian Leather Conference in Chengdu (Sichuan China). It was a success and the level of the given lectures represents the level of the research activity for the leather industry in this area of the world.

With the help of Dr Rajamani we suggested that the next Asian Leather Conference should be considered as an IULTCS Regional Congress. Normally the next one should be organised in India and Dr Rajamani said that we have to negotiate at that time with the organisers. Taking into account that the next IULTCS International Congress will take place in Beijing (China) in 2009, the 8th Asian Leather Conference should be organised in 2010.

It took me also a lot of time to find the sponsors to balance the budget for the organisation of the International Leather Forum in Paris next fall. I would like on behalf of the EC members to express my thanks to the boards of CNC, CIDIC and CTC that allowed us to reach the 95K€ needed.

Following the email exchanges you could have seen the difficulties we had to identify the 100 VIPs for the list. To me it is a demonstration of the usefulness of the ILF for we discovered through the answers that people are unaware of the main personalities of the leather world outside the close circle of their acquaintances.

It is only a few weeks ago that we succeeded in finalising the list of some 130 people and to obtain their postal addresses.

With the help of a Press Agency we prepared the Invitation letter, the agenda and program, the registration form and a list of hotels.

Now everybody should have received the documents and we will see how many positive answers will be returned. Depending on that number we will ask for your help to complete the invitations taking into account the representativeness of the continents and of the professions.

I would like to thank now Geoff and Volkan, the chairmen of our two new commissions for the huge job they did for the preparation of the questionnaires needed to introduce the first two round tables.

May I ask you to promote these questionnaires in your countries in order to obtain a maximum of answers. It is possible to download them from the IULTCS website. According to the agreement we have with Leather International, World Leather and IDC/Leer und Häutemarkt, the journals should publish information on the ILF and mainly on the questionnaires I sent to them, but they are too big to be incorporated in the journals.

Following today's meeting of the IUR and the IUT Commissions, we need to prepare lists of research institutes, publication resources, training courses and schools, and details of VIP's, (who's who in the leather industry), as hand-outs to all participants of the ILF meeting. We need to use this information to increase traffic on the IULTCS website to promote ourselves and thus stimulate the sale of banners. A further meeting of the IUR and IUT Commissions has been agreed for Tuesday 21 August in Paris to ensure progress towards the ILF meeting.

Concerning other relationships we decided to reactivate our contacts with ICHSLTA, ICT and COTANCE. I had at least one meeting with the Presidents and Secretaries of the three Federations. They are still interested in better relationships and I should say that our initiative to organise the ILF is one of the major items they wanted to discuss. If I did not succeed to convince them to attend the Washington Congress, all of them promised me to be in Paris.

I had a further meeting with the President and the Secretary of COTANCE following some problems that occurred for the nominations of WG chairs in TC 289.

My only objective during that meeting was to explain the history of the IULTCS commissions and the rules we have for the nominations. As Campbell expressed it very well "What is needed are WG Chairpersons who are technically competent in the area of the WG and with sufficient ability to understand and communicate in English."

IULTCS activity generally speaking, and IU commissions joint working meetings with TC 289 WG, must not be polluted by political issues.

However as nomination of WG convenors follows a specific procedure (candidates are proposed by national standardisation bodies) we "may be" have to communicate before for better co-ordination.

To finish with my activity during the last months and weeks, I was also in Gramado Brazil attending the 16th UNIDO Leather Panel. It gave me the opportunity to talk about the IULTCS activities and to suggest that it was not too late for the registration to the Washington congress.

I promoted also the ILF, asking mainly everybody to fill the questionnaires I distributed. I had a lunch with the past and present Presidents of ABQTIC. I took the opportunity of this meeting to thank them again as they accepted to postpone the FLAQTIC Congress in Rio de Janeiro in 2008 to respect the IULTCS guidelines.

They were preparing a CD to promote the Congress and they asked me to read a speech in front of a Camera to add the IULTCS President message at the beginning of the CD.

Coming back to the IU commissions I would like to express my thanks to the outgoing chairmen for the job they performed and also a special thank to Campbell Page who had agreed to continue.

During this Congress the IULTCS will give the first Award of its history. I am really pleased and honoured to be the President at that particular time and also because this first Award is given to a famous leather chemist who was our President 20 years ago: Dr R.L. Sykes.

At the end of this report I suggest to have particular thought for John Williams. As you know, for well-founded personal reasons, John had to cancel his participation to the Washington Congress and therefore to this Delegates meeting.

I think that on behalf of all of you, I'll send a message to John saying very simply that we will be thinking of him during this period of time and asking him to transmit to his wife our best wishes for a speedy recovery.

With his usual efficiency he prepared everything perfectly from accounts to President speeches. Fortunately we will have a further opportunity to meet him in Paris in September.

Personally and according to Campbell wishes I ask him to remain our Secretary/Treasurer till the end of the year, in order we transmit our two mandates simultaneously to Elton and Campbell.

In conclusion the re-invigoration of the IULTCS is clearly shown by the next three Congress presentations we will be seeing later this week. It is a pleasure to for the IULTCS to be in so healthy a state.

a). Election of Vice-President

The Executive Committee had elected Dr Bi Shi, China, as the new Vice-President. Dr Bi Shi will assume his new duties as from 1 January 2008. The meeting endorsed this choice by a unanimous card vote.

b). Election of Secretary/Treasurer

Mr John M V Williams had announced his intention of retiring on 31 December 2007. Dr Campbell T Page had offered to stand and other nominations had been requested. As there were no other nominations, Dr Page was elected unanimously by the Executive Committee, to serve from 1 January 2008. The meeting endorsed this choice by a unanimous card vote.

c). Election of Regional Representatives

The Executive Committee have confirmed that Mr Abdessatar Toumi from Tunisia has been appointed to represent Africa and Dr Jeffry Guthrie-Strachan has been appointed to represent Northern Europe. The Council of Delegates approved the following updated list of Regional Representatives as follows:

AREA	REPRESENTATIVE	RE-ELECTION DUE:
North Asia	Dr Bi Shi	2009
South Asia	Mr Arnab Jha	2009
Eastern Europe	Mr Michael Meyer	2009
Latin Europe	Mr Domencio Castiello	2009
North Latin America	Mr Ricardo Weiss	2009
South Latin America	Mrs Patricia Casey de Polzinetti	2009
USA	Mr Douglas Tabor	2009
Central Latin-America	Mrs Kátia Fernanda Streit	2010
Central Europe	Dr Ing Heinz-Peter Germann	2011
Northern Europe	Dr Jeffry Guthrie-Strachan	2010
Africa	Mr Abdessatar Toumi	2010

d). Election of new Members and Associated members

ICPI - Leather and Footwear Research Institute, Romania was welcomed as a new Associated member.

e). Transfer to new President

The Vice-President, Mr Elton Hurlow, will assume his duties as the new President as from 1 January 2008. The current President, Mr Marc Folachier, will hand over the chain of office to Mr Elton Hurlow at the next Executive Committee meeting to be held on 18 September in Paris.

4. Secretary/Treasurers Report

Adoption of Audited Accounts for 2005-6

The report from the Accountants of their examination of the IULTCS accounts for the two year period 01.01 2005 to 31.12 2006 had been circulated to all Members earlier, together with this Secretary/Treasurers report.

The Accountants report shows a working surplus for the period of USD 754.81. We believe that this is very satisfactory considering the considerable but worthwhile expenses in 2005 for publicity materials. The improvement in the IULTCS website and other promotional activities has had a very positive effect of the profile of the IULTCS.

The break-even results for the two year period have been achieved without touching any of our capital investments with UBS Bank and Bristol and West International. Income from Subscriptions has been augmented by fees raised from the posting of Companies' banners on to our website. We are very grateful to these "Supporting Members" for their assistance in sustaining the IULTCS financially. Additional income came from the Delegates fees from the International Congress in Florence, Italy in 2005 and the Regional Congress in Istanbul, Turkey in 2006.

During this two year period it was decided that Executive Committee meetings should be held at more diverse locations to make Members feel more inclusive. This will involve increased travel costs for the Secretary/Treasurer and it was agreed to show the travel expenses of the Secretary/Treasurer separated from other administrative expenses. Consequently it is difficult to draw direct comparisons between the figures for "Office Fees" and "Travel and Subsistence" for the two years to 2004 and the two years to 2006. Adding the two figures together for each of the periods will give a rough comparison. (USD 8,386 for 2004 and USD 7,205 for the 2006 period).

The table below shows the budget and actual income and expenditure for 2006 and the budget for 2007.

BUDGET FOR 2007

IULTCS BUDGETS 2006 and 2007				
US\$	2006		2007	
	BUDGET	ACTUAL	BUDGET	ACTUAL
INCOME				
Subscriptions	8500	10841	8500	
Advertising & Others	2400	3391	2400	
Congress Fees	3000	2298	3900	
TOTAL	13900	16530	14800	
EXPENSES				
Secretary Honoraria	3850	3933	3850	
Secretary Expenses	500	681	700	
Secretary Travel	3100	3364	3500	
Ex. Committee Travel	920	0	920	
Accountant Fees	3500	0	3500	
Bank Charges	150	325	350	
IULTCS Awards	0	0	800	
Website Maintenance	1000	2658	1000	
Gifts	0	0	150	
TOTAL	13020	10961	14770	
RESULT	880	5569	30	

- **INCOME**

Subscriptions

Iran failed to renew their Associated Membership fees in 2006 so their membership has lapsed. However we have since had two new Associated members, Romania, who have paid, and Mongolia who have still to pay. Chile have indicated that their Association is not active this year so they will not be paying their subscription fee. It was agreed that they can remain as a "Non-Paid" member and we will invoice them again on 1 January 2008. If they do not pay that, then their membership will cease.

Advertising

We have only included those Banners that we know are being paid this year.

- **EXPENSES**

Secretary Travel

This is based on an estimate of the costs for travel to the Washington Congress and travel to the International Leather Forum and Executive Committee meetings in Paris. The airfare for Washington was purchased in 2006 to obtain the advantage of reduced advanced booking fares and was included in the 2006 accounts. A partial refund of this airfare has been obtained and paid back into the IULTCS funds by the Secretary as he was unable to travel to Washington.

IULTCS Award

Although the winner will not be present in Washington there is the cost of the Plaque and the presentation and reception that is being organised for Dr Sykes in the UK in September.

We anticipate a small excess of income over expenditure during 2007, and it is hoped that we will at least cover our costs for the year.

With the requirement for increased travel by the Secretariat we still need to secure more income in one form or another. Any other forms of income should also be considered. Although our assets are good, we should really try to live within our income each year.

IULTCS Assets:

Bristol and West Bond	GBP 15,050	USD 29,347
UBS Bank - Savings A/c	CHF 708	USD 590
UBS - Strategy Fund	CHF 99,252 as at 31.12.06	USD 82,710
Barclays Bank - Current A/c	GBP 11,120 as at 23.04.07	<u>USD 21,684</u>
TOTAL		<u>USD 134,331.00</u>

Provided we can generate sufficient income from Banners etc. to cover the increasing travel costs of the Secretariat then we should remain in a healthy financial situation.

We continue to keep the IULTCS website up to date, but if there any errors or alterations that need to be made, please let us know.

A proposal to accept the two year accounts was made by the Mr Elton Hurlow, seconded by Prof Jaume Cot, and the meeting voted in favour by a unanimous card vote.

5. Adoption of Revised Statutes

Amendments to the Statutes, already approved by the Executive Committee, have been circulated earlier to all Members for their approval. (*For details see Annex 1*)

Comments were sought from the floor of the meeting and, as there were no comments, a motion was put to the meeting that the revised Statutes should be adopted. This motion was proposed by Spain and seconded by Germany and was accepted by a unanimous card vote.

6. Report on amended Congress Guidelines

Some amendments to the Congress Guidelines have been agreed by the Executive Committee since the last Council of Delegates meeting. Amendments to the Congress Guidelines, (and Internal Regulations), only require ratification by the Executive Committee so there is no need for a formal vote by the Council of Delegates. However, all Members will be circulated with updated versions of the Congress Guidelines (and Internal Regulations) as they occur.

7. IULTCS Commission Chairman Reports

a). IUC/IUF/IUP Commissions - Report by Dr Campbell T Page, Chair of the IUF Commission.

Combined IUC, IUF and IUP meetings were held in 2006 & 2007 at:

- Milan, Italy, 9th March 2006
- Milan, Italy, 7th September 2006
- EMPA, Switzerland, 18th January 2007

Next meeting:

- CTC, Lyon, France, 25th September 2007

Chairpersons

IUC Dr Amanda Long, up to Jan. 2007

IUF Dr Campbell Page

IUP Dr Andrew Hudson, up to Dec. 2006

At the plenary meeting of CEN TC 289 in March 2007, Dr Xavier Marginet was selected to chair the Chemical Testing Working group (WG1) and Mr Mike Wilson was selected to chair the Physical Testing Working group (WG2). Subsequently these 2 experts have been nominated to be appointed as the Chairmen of the IUC and IUP respectively.

The IUC and IUP Commission members had been circulated with the proposed nominations and, by the deadline date (18th June 2007), no further nominations had been received. Consequently, Dr Page advised that Dr Xavier Marginet is the new IUC Chair and that Mr Mike Wilson is the new IUP Chair. The meeting voted unanimously in favour.

The Commission members acknowledge the excellent work carried out by Dr Hudson (3 years as IUP Chair) and especially by Dr Long (7 years as IUC Chair). We sincerely thank them and wish them both much success in their careers.

General comments

The combined IUC, IUF and IUP meetings are held together with the CEN TC 289 WG1, WG2 and WG3 meetings as for the leather industry many of the CEN and IU experts are the same people. Typically 15 – 20 people attend these technical meetings.

Minutes of the meetings are circulated worldwide to any experts who cannot attend. If anyone wishes to be added to the circulation they are most welcome. All comments received are tabled at the meetings and discussed.

The co-ordination between IULTCS, ISO and CEN has developed very positively over the last years, thanks to the efforts of Dr Amanda Long. We now have a good situation where we are able to jointly progress leather test methods as IU, ISO and EN Standards. This avoids any conflict over how to test leather. Further, for an industry the size of the leather industry, it is essential that the limited technical expert resources we have are focused on a single test procedure.

Details of the individual work items are given in the minutes of the IUC, IUF and IUP meeting which are available on the IULTCS website.

b). IUE Commission - Report by Dr S Rajamani, Chair IUE Commission

The International Union of Environment (IUE) Commission is one of the four Commissions of International Union of Leather Technologists and Chemists Societies (IULTCS) with technical member representation from more than 30 countries from the entire world Leather Sector. The Commission meets every year in one of the member countries and interacts on the environmental issues and technological solutions to tackle the pollution problems in the leather sector. The technical guidelines prepared for environmental protection aspects for the leather industry based on the field requirements and experiences in different countries is being regularly updated and disseminated through IULTCS website.

The 2005 IUE meeting was held on 09 March 2005 at Florence, along with IULTCS Congress Italy. IUE Commission has developed an IUE document with all relevant technical input. The updated IUE document consists of 11 chapters starting from “IUE Recommendations on Cleaner Technologies for Leather Production” and ending with “IUE Recommendations for Occupational Health and Safety in the use of Chemicals in Tanneries”. The IUE 10 document for "Restricted Products in Leather" will be released shortly. Action has been initiated to draft new chapters such as sludge and unutilised solid waste management, world environmental update in the IUE document.

The 2006 meeting of IUE Commission was held at Istanbul, Turkey during 23 & 24 May 2006 linking the II EURO Congress. A field visit to the Environmental facilities operating at Tusla Leather Complex has been organised during the Istanbul meeting. The IUE documents are widely disseminated through IULTCS website and the United Nations Industrial Development Organisation (UNIDO) document, translation in other languages and publication through country associations etc.

The 2007 meeting of IUE Commission is scheduled on 20 June 2007 at Washington DC along with IULTCS Congress. IUE World Environmental update is scheduled for presentation on 21 June 07 in the IULTCS Congress.

The IUE Chairman interacts closely with China Leather Industry Association and other Asian Associations to include more members from Asian Region to IULTCS. The Chairman interacted with Mr. Ivan Kral, UNIDO to disseminate IUE documents as the UNIDO recognised publication with due reorganisation to IUE / IULTCS contribution.

c). IUT Commission - Report by Prof Geoff Attenburrow, Chair of the IUT Commission.

The inaugural meeting of IUT was held in Paris on 19 September 2006 and the aims and scope of IUT were defined as follows:

- To form a network of Schools/Colleges/Universities who are involved in training/education in leather technology and related areas.
- To compare and benchmark the various programmes on offer.
- To better understand what type of training of human resource is needed to achieve the successful commercial exploitation of leather.
- To formulate new cooperative developments between training providers
- To promote the exchange of students/teachers between institutions

IUT seeks to have a global membership and currently Spain, Germany, Italy, India, France, USA and UK are represented.

A list of courses and syllabus details of are being assembled.

A questionnaire seeking views on the training and education of leather professionals has been developed and distributed to a wide range of individuals. The results of the questionnaire will be made available on the IULTCS website.

A second IUT meeting was held on 20 June in Washington DC and discussed the forthcoming IUT workshop at the International Leather Forum in Paris in September 2007. The next IUT meeting will be held at the Conseil National du Cuir in Paris on 21 August 2007.

d) IUR Commission - Report by Dr Volkan Candar, Chair of the IUR Commission

Dr Candar described the work of the IUR Commission to date. He stressed the need for a good response to the IUR Questionnaire that had been circulated widely. This would give a good perspective for the ILF meeting and would assist in the aim of developing a network of research institutions around the world.

Dr Candar was seeking assistance in the preparation of two documents for the ILF meeting. The first would be a list of research centres around the world and the second would be a survey of research topics which had been investigated in recent years.

All members of the IULTCS had been circulated asking them to assist in the collection of this information.

8. Any other business

Brazil commented that the re-introduction of the Heidemann Lecture to the IULTCS Congress was appreciated very much and they requested that future Congresses continued to include this important item.

9. Location and date of the next Council of Delegates meeting.

The next Council of Delegates meeting will be held during the next IULTCS Congress in Beijing, China on 14 October 2009.

John M V Williams
Secretary/Treasurer IULTCS

18.07.07

ANNEX 1.

PROPOSED AMENDMENT TO 2005 IULTCS STATUTES

A). ARTICLE 4 - Structure of the Union

i). With the introduction of the two new Commissions (IUR and IUT) we need to amend the number of IU Chairpersons from 4 to 6.

ii). It is proposed to add an additional paragraph at the end of Article 4 to allow Representatives of host nations who are organising a Regional Congress, under the auspices of the IULTCS, to have seats and voting rights on the Executive Committee.

Article 4 is set out in full below with the proposed alterations and additional paragraph in italics.

Article 4: Structure of the Union.

The Union shall function through:

The Council of Delegates consisting of:

- The current President of each Member Society
- Delegates nominated by each Member Society, Delegates of the Associate members and Delegates of the Supporting members. (Associate and Supporting members do not have the right to vote on the Council of Delegates).

The Executive Committee consisting of:

Four Officers:

- The President
- Vice-President
- Executive Secretary/Treasurer
- The immediate past President.

Regional Representatives:

- The number of Regional Representatives will be purposely limited to a manageable size.

IU Chairpersons:

- *The number of IU Chairpersons is normally 6.*

IULTCS Congress Representatives:

- One each from the IULTCS Congress host countries for the next two Congresses, for a term of the four years prior to the Congress. This person may be one of the Regional Representatives. The host Congress Representatives shall have voting rights.

Affiliated Congress Representatives:

- *One each from the host countries of any Regional Congress, organised under the auspices of the IULTCS, for a term of up to four years prior to the Regional Congress. This person may be one of the Regional Representatives. The host Regional Congress Representatives shall have voting rights.*

B). ARTICLE 17 - Union Congresses

As you know, details of the IULTCS logo, flag and anthem have now been included in the Internal Regulations of the IULTCS.

It is felt that there should be a reference to these items and the flag ceremony in the Statutes and it is suggested that the following addition should be included as a final paragraph in Article 17 of the IULTCS Statutes:

"IULTCS Flag, IULTCS Anthem and IULTCS Logo

A flag ceremony, accompanied by the adopted IULTCS anthem, should take place at the opening and closing ceremonies of the IULTCS Congress.

The President of the IULTCS should introduce the IULTCS flag at the opening ceremony of the Congress and handed it over to the President of the host Association. The flag should be placed on the podium for the duration of the Congress and, if possible, the larger version should be flown from the roof of the Congress centre.

At the closing ceremony the President of the host Association should hand the IULTCS flags over to the President of the host Association for the next IULTCS Congress.

During both the opening and closing ceremony the anthem of the IULTCS, the "Air" from Suite No 1 of Handel's Water Music in F Major, should be played.

Full details of the IULTCS Logo, IULTCS Flag and IULTCS Anthem are listed in Article 22 of the IULTCS Internal Regulations."